



## **Congressional Case Review**

### ***— Recommended Guidelines —***

- **Send: Prepared statements, transcripts, Congressional Reports, Budget Justification Books, IFRs, QFRs, and APQs**
  - **Send unclassified by e-mail to [secrev1@whs.mil](mailto:secrev1@whs.mil) or unclassified fax: 703-614-4956**
  - **Send classified by secure e-mail or classified fax: 703-614-4966**
  - **3 - 5 day minimum response time for statements**
  - **If sending a hard copy, send 2 copies of statements along with signed Form 1790**
  - **If sending a hard copy, send 2 copies of QFRs, IFRs, or transcripts along with signed Form 1587**
  - **Denials and amendments may be administratively appealed**
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### **Contact Information/Queries**

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